



**INTERNATIONAL
BIOMETRIC
SOCIETY**

**Australasian Region
ABN 61 424 283 024**

**REGISTRATION INFORMATION
Biometrics by the Harbour
November 29 - December 3, 2015**

<http://www.biometricsociety.org.au/conferences>

Important Dates in 2015

Mon June 15	Registration and abstract submission opens
Mon August 31	Abstracts due
Mon September 28	Notification of acceptance of talks/posters
Mon October 12	Early bird registration closes
Mon October 26	Registration deadline for presenters of talks/posters at conference
Mon November 16	Registration deadline for pre-conference short courses
Mon November 16	Registration deadline for non-presenters of talks/posters at conference
Sun November 29	Pre-conference short courses at Hadley's Orient Hotel 9am
Sun November 29	Registration desk open 4pm – 6pm at Hadley's Orient Hotel
Sun November 29	Welcome reception at Hadley's Orient Hotel : 5:30pm until 7:30pm. Drinks and a selection of canapés.
Mon November 30 – Thurs December 3	Conference period at Hadley's Orient Hotel

1. Registration and payment

- a. The registration form is your tax invoice. You can pay by electronic fund transfer, cheque, money order or credit card (MasterCard or Visa only). Cheques or money orders should be made payable to **Biometric Society - Australasian Region**.
- b. No Australian GST is payable as the region is a 'not-for-profit' entity with turnover below AU\$150,000.
- c. All credit card payments will be processed in Australia using the Australian dollar amount and converted, for delegates outside Australia, to the local currency amount by your financial institution on your card statement.
- d. Delegates can register by email or post. See details in section 9 below.
- e. Receipts for registration will be issued within 7 days.
- f. The delegate's details (name, organisation and email address) will be listed in the conference booklet. If you do not wish to be included in this list please tick the relevant box on the registration form.

2. Conference venue, conference registration, pre-conference short-courses

- a. The venue for the conference is the Hadley's Orient Hotel (from now on referred to as **HOH**) located at 34 Murray Street, Hobart, Tasmania. The conference is nicknamed "Biometrics by the Harbour". The exact location of the pre-conference short courses is yet to be decided, but they will be held in the Hobart region and most will be within walking distance of HOH.
- b. HOH is located in the central part of the city of Hobart, with easy access to Hobart harbour and a large range of accommodation options. Use Google Maps to see maps of Hobart city.
- c. Conference registration will take place in HOH, on Sunday November 29 from 4pm-6pm. The registration desk will also be open in HOH on Monday November 30 from 8:15am-12:30pm.
- d. Full conference registration includes the welcome reception at HOH on Sunday November 29 with drinks and canapés from 5:30pm until 7:30pm.

- e. The conference registration will include a booklet of the scientific and social programme as well as the abstracts, plus other material related to the location and conference. Full conference registration also includes morning and afternoon refreshments plus lunch on each of the conference days, the welcome reception on Sunday November 29 and the conference dinner on Wednesday December 2.
- f. The conference dinner will be on Wednesday December 2 at the Cascade Brewery Visitor Centre, 140 Cascade Road, Hobart South, from 6:30pm to 10:30pm. Drinks will be provided from 6:30pm and the dinner will commence at 7pm. All dietary requirements can be catered for on the evening; please indicate on your registration form if you have a special dietary requirement. The venue for the conference dinner is about 3.5 km from HOH. Return double-decker bus transport from HOH will be provided, however you may walk if you prefer or arrange your own transport.
- g. Accompanying guests are most welcome to the conference dinner but details need to be supplied at registration. Extra fees apply to these guests for the social events.
- h. Day registration is available but this will not include any social events.
- i. There are four pre-conference workshops on Sunday November 29 (locations still to be finalised). Please see the full details on the website. Please choose one of the workshops and select the workshop you wish to attend on your registration form. The workshop fee is a separate fee to the conference registration fee.

3. *Accommodation (YOUR responsibility)*

- a. Please contact the hotel/motel directly and make your bookings and payments direct to your accommodation provider.
- b. Details of accommodation and special conference rates at HOH and its affiliated establishments in Hobart have been provided for you on the website. Please mention to the hotel staff, when booking, that you are part of the “biometrics conference” to get the conference rates. There are many other accommodation options available within easy walking distance of HOH. We recommend that you book your hotel accommodation as soon as possible.

4. *Abstract submission*

- a. You are invited to submit a contributed talk or poster. The contributed program is the cornerstone on which the conference is built. Please check the website for the guidelines and details of the process.
- b. You must submit an abstract by the due date of September 14.

5. *Excursions/activities around Hobart*

- a. Excursions, other than the MONA tour, need to be paid for at the time of registration. Information about the excursions is available on the conference webpage.

6. *Travel options*

- a. You can travel to Hobart City from Hobart Airport by taxi, shuttle bus (Tasmanian Redline Airporter <http://www.tasredline.com.au/index.php/airport-shuttles/>) or hire car. Please see the various options on the main conference page.
- b. The same options are available for getting to the airport. Also, and dependent on demand, the conference may organise buses directly from HOH to Hobart Airport at the end of the conference on Thursday December 3. The cost will be no more than the Tasmanian Redline Airporter. Please tick the box on the registration form if you may require this transport.

7. *Cancellations policy*

- a. Registration cancellations must be made in writing to the Chair of the Local Organising Committee (scott.foster@csiro.au) for consideration by the committee.
- b. Cancellations after November 16, 2015 may incur some penalty.

8. *Full-time students*

- a. Full-time students need to have a member of academic staff at the institution where they are enrolled complete the following declaration. Please post/Email this signed page to the Treasurer (as per address below).
- b. Current full-time student IBS members who have completed a declaration for their membership do not need to complete this form.

I declare that	
is a full-time student at	
Signed	Position
Staff member's name (PRINT IN CAPITALS):	

9. Payment options

Please post or email the completed registration form and, if applicable, a cheque to
Warren Müller
CSIRO Digital Productivity Flagship
GPO Box 664
Canberra ACT 2601
Australia

Email : warren.muller@csiro.au
Tel : +61 2 6216 7067 (work)
+61 (0) 407 916 868

To ensure security of information, particularly credit card details, faxing forms is not desirable, but if necessary can be arranged by contacting Warren Müller.

10. Questions?

- a. Please contact the local organizing committee through its chair (scott.foster@csiro.au)



Australasian Region, International Biometric Society
ABN 61 424 283 024

REGISTRATION FORM and TAX INVOICE, Biometrics by the Harbour
November 29 - December 3, 2015, Hobart

<p>Delegate Information [Please print in BLOCK letters]</p> <p>Mr/Mrs/Ms/Miss/Dr/Prof</p> <p>First name:</p> <p>Family name:</p> <p>Organisation:</p> <p>.....</p> <p>Postal address:</p> <p>.....</p> <p>State/Country.....Postcode:</p> <p>Tel [Bus]: Mob:.....</p> <p>Fax [Bus]:</p> <p>Email:</p> <p>Special dietary needs</p> <p>.....</p> <p>.....</p> <p>Name of any accompanying guests:</p> <p>.....</p> <p><input type="checkbox"/> Please DO NOT include my details on the published list.</p>	<table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; border-bottom: 1px solid black;">Registration Fees</th> <th style="text-align: center; border-bottom: 1px solid black;">EARLY BIRD up to Oct 12</th> <th style="text-align: center; border-bottom: 1px solid black;">FULL after Oct 12</th> </tr> </thead> <tbody> <tr> <td colspan="3">Conference</td> </tr> <tr> <td>IBS Member</td> <td style="text-align: center;"><input type="checkbox"/> \$700</td> <td style="text-align: center;"><input type="checkbox"/> \$750</td> </tr> <tr> <td>Non-Member</td> <td style="text-align: center;"><input type="checkbox"/> \$800</td> <td style="text-align: center;"><input type="checkbox"/> \$850</td> </tr> <tr> <td>Full-time Student</td> <td style="text-align: center;"><input type="checkbox"/> \$350</td> <td style="text-align: center;"><input type="checkbox"/> \$350</td> </tr> <tr> <td>One-Day IBS Member</td> <td style="text-align: center;"><input type="checkbox"/> \$250</td> <td style="text-align: center;"><input type="checkbox"/> \$300</td> </tr> <tr> <td>One-Day Non-Member</td> <td style="text-align: center;"><input type="checkbox"/> \$300</td> <td style="text-align: center;"><input type="checkbox"/> \$350</td> </tr> <tr> <td>One-Day Full-time Student</td> <td style="text-align: center;"><input type="checkbox"/> \$125</td> <td style="text-align: center;"><input type="checkbox"/> \$125</td> </tr> <tr> <td>Sub Total: (A).....</td> <td style="text-align: center; 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<p>Social Program:</p> <p>SUNDAY NOV 29 Welcome reception 5.30pm</p> <p><input type="checkbox"/> Accompanying guests _____ @ \$50 = _____</p> <p>TUE DEC 1 Conference excursions</p> <p><input type="checkbox"/> Tour 1 – Hobart City Kayaking _____ @ \$90 = _____</p> <p><input type="checkbox"/> Tour 2 – Richmond and wine tour _____ @ \$100 = _____</p> <p><input type="checkbox"/> Tour 3 – Guided bushwalk–Mt. Wellington _____ @ \$65 = _____</p> <p><input type="checkbox"/> Tour 4 – MONA (pay on the day – tick if interested)</p> <p>WED DEC 2 Conference dinner 6.30pm</p> <p><input type="checkbox"/> Accompanying guests _____ @ \$100 = _____</p> <p>THU DEC 3 - Bus (Hadley’s – Airport) tick if interested <input type="checkbox"/></p> <p>Sub Total: (C)..... </p> <p>Total: Add (A) + (B) + (C) </p> <p>For payment, please complete box on right</p>																																																																																																							